

## **Collaborative Agreement**

**Between**

**Fundación Guatefuturo**

**and**

**IHE Delft Institute for Water Education**

The undersigned representative of The Fundación Guatefuturo (hereinafter referred to as 'GUATEFUTURO') having its address in Boulevard Los Próceres 18 calle 24-69, zona 10, Zona Pradera, Torre II, nivel 15, Oficina 1506, Guatemala, C.A., 01010, and IHE Delft Institute for Water Education (hereinafter referred to as 'IHE Delft') having its address in Westvest 7, 2611AX Delft, The Netherlands.

GUATEFUTURO and IHE Delft share an interest in strengthening bilateral cooperation in the field of education between Guatemala and the Netherlands

This agreement aims to foster cooperation and enhance the links between the two institutions by providing shared financing for talented Guatemalan students admitted to graduate degree programs at IHE Delft, within the framework of a Joint Graduate Loan-Scholarship Programme.

The Joint Graduate Loan-Scholarship Programme will operate as follows:

1. Guatemalan students interested in this Joint Graduate Loan-Scholarship Programme will seek admission to the graduate degree programs offered by IHE Delft (MSc in Water and Sustainable Development) following the normal application procedures and meeting all the standard admission requirements (including official language tests) established by IHE Delft.
2. Students applying or admitted to graduate degree programs offered by IHE Delft will submit a Loan-Scholarship application to GUATEFUTURO, following the normal application procedures and meeting all the standard requirements established by GUATEFUTURO.
3. Students offered a place for full-time graduate studies at IHE Delft and selected as beneficiaries of the Loan-Scholarship Programme of GUATEFUTURO will be eligible or considered for the shared financing under this agreement.
4. IHE Delft will provide a scholarship of 40% of the tuition fees to a maximum of 5 eligible students from Guatemala for the MSc in Water and Sustainable Development, and the Research MSc in Water and Sustainable Development.

5. IHE Delft will offer this financial support for Master' students for a period of 1 year for the MSc in Water and Sustainable Development and 2 years for the Research MSc in Sustainable Development.
6. GUATEFUTURO will provide the remainder of the tuition fees, living allowance and will cover other related costs, per its policies and procedures, up to USD 25,000 per year, for a maximum of two years, totalling up to USD 50,000.
7. The students are responsible for obtaining financial resources to cover other costs (that are not included in this Loan-Scholarship agreement) related to their programme of study.
8. Each institution will designate a coordinator to implement and monitor this Joint Graduate Loan-Scholarship Programme. In particular, the designated coordinators will be responsible for ensuring that:

- a. IHE Delft and GUATEFUTURO provide prospective Guatemalan scholars with information on their programmes.
- b. IHE Delft provides GUATEFUTURO with all the relevant promotional materials and brochures on the different graduate degree programmes offered by IHE Delft to encourage interest among prospective Guatemalan students.
- c. IHE Delft provides all Guatemalan students admitted to their graduate degree programs information on the Loan-Scholarship Program of GUATEFUTURO and encourages these students to contact and apply to GUATEFUTURO.
- d. GUATEFUTURO informs IHE Delft of successful candidates by sending the list of Guatemalan students admitted to IHE Delft and selected as beneficiaries of the Loan-Scholarship Programme of GUATEFUTURO.
- e. IHE Delft will select from the list mentioned in Numeral 8 item d, the students who will be granted the joint scholarship mentioned in Numeral 4. IHE Delft will then inform GUATEFUTURO of this decision.
- f. GUATEFUTURO provides IHE Delft with institutional information on GUATEFUTURO and pertinent details on its Loan-Scholarship Programme and the payment scheme (see Annex I). The designated coordinator of IHE Delft ensures that relevant authorities of IHE Delft (i.e., bursars and student account offices) in charge of student accounts accept the terms of GUATEFUTURO's Loan-Scholarship Programme.
- g. Both institutions make the necessary financial arrangements for confirmed scholars.
- h. Both institutions have an obligation to inform the other party of any change in the designated coordinator or signatory in charge of this agreement.

9. The designated coordinators are:

**For IHE Delft:**

**Cristina Anacabe**

Business Development Manager

e-mail: [crisanacabe@gmail.com](mailto:crisanacabe@gmail.com)

Phone number: +31152151747

**For GUATEFUTURO:**

**Juan José Ramírez**

Executive Director

e-mail: [juan.ramirez@guatefuturo.org](mailto:juan.ramirez@guatefuturo.org)

Phone number: +502 22617560

10. Both institutions will promote the agreement to prospective Guatefuturo graduate students.
11. Both institutions commit to fostering an inclusive, equitable, and respectful environment throughout their collaboration. This commitment includes promoting broad participation and ensuring that opportunities are accessible to all, while upholding shared values of fairness and respect. Recognizing that a wide range of perspectives and experiences enhances both academic

and professional development, these principles will be actively integrated into the design of programs, selection processes, and all joint activities under this Collaborative Agreement

12. Both institutions commit to ensuring that all activities processing personal data under this Collaborative Agreement comply with the applicable privacy laws, including the General Data Protection Regulation (EU 2016/679) and other relevant local data protection laws and regulations. The exchange and processing of personal data related to candidates or admitted students shall only be carried out with the explicit consent of the individuals concerned or in performance of a contract or agreement to which the candidates or admitted student is party or to take steps at the request of the individual concerned prior to entering into a contract.

Each Party shall act as an independent data controller for the personal data it collects and processes under this Collaborative Agreement. Both Partners agree to:

- When applicable, obtain freely given, specific, and informed consent from the candidates or admitted students for the exchange of their personal data between parties.
- Limit the data collection and sharing of personal data to what is strictly necessary for the purposes outlined in this Collaborative Agreement.
- Ensure that appropriate technical and organizational measures are implemented to protect personal data against unauthorized access, loss, or disclosure.
- Inform candidates or admitted students about how their personal data will be used, shared, and stored, including their rights to access, correct, or erase their data in accordance with applicable privacy law and other relevant local data protection laws and regulations.
- Cooperate to ensure compliance with applicable privacy laws and other local data protection and regulations.

Before any personal data exchange takes place, the parties shall sign standard contractual clauses (SCCs) based on the Controller-Controller Model published by the European Commission (EU 2021/914), and implement any necessary supplementary measures to ensure compliance with GDPR requirements on international data transfers (see Annex 3).

13. Both institutions acknowledge the Collaborative Agreement provisions are not legally enforceable however rely on the spirit of cooperation and collaboration between institutions. To the extent relevant, the Partners hereby unconditionally and irrevocably waive their right to bring any claim arising out of or based on this Collaborative Agreement in any court of law.
14. If any dispute arises out of this Collaborative Agreement, both institutions will do their best to settle those disputes in an amicable manner through negotiations between the directors of each institution.
15. This Agreement shall become effective as of the date of execution by the duly authorized representatives of each Party and shall remain in full force and effect until November 30, 2027. It is hereby agreed that funding will be guaranteed for all students enrolled in the 2025 and 2026 cohorts, ensuring support through the completion of their respective programs of study. For Research MSc students commencing their studies in October 2026, both Parties agree to provide funding to ensure the completion of their programs through October 31, 2028.
16. Either Party may, at any time during the term of this Agreement, request a review or renegotiation of its terms, subject to mutual consent.
17. Either party may terminate the agreement by providing at least thirty days prior written notice to the other party.

**For IHE Delft Institute for Water Education**



---

**Johan Ann Van Dijk**  
**Business Director**

Date: 03/02/2025

**For GUATEFUTURO**



---

**Juan José Ramírez**  
**Executive Director, GUATEFUTURO**

Date: 03 / 02 / 2025

## Annex 1

### General Terms and Payment Scheme of GUATEFUTURO Loan-Scholarship Programme

1. GUATEFUTURO's financing system consists of a Loan-Scholarship of up to USD50,000 for a maximum financing period of two years.
2. The applicants for the Loan-Scholarship determine the amount to be requested from GUATEFUTURO following GUATEFUTURO's policies and procedures.
3. Successful applicants or beneficiaries of this program can use the Loan-Scholarship to cover the full or partial costs of their graduate studies abroad.
4. GUATEFUTURO's Loan-Scholarship is granted in US Dollars. All payments to beneficiaries (i.e., settling allowance and living allowance) are made in US Dollars, but GUATEFUTURO can pay university tuition in other currencies. However, GUATEFUTURO beneficiaries have an obligation to assume any discrepancy arising from foreign exchange fluctuations between the US Dollar amount requested by GUATEFUTURO and the other currencies.
5. GUATEFUTURO's selection process for the Loan-Scholarship Programme is done yearly. Applicants can comply with documentary requirements when the online application becomes available in February and up to April. Results will be published by the mid of July. These dates may change each call.
6. GUATEFUTURO notifies partner universities regarding the selection process results by sending them the list of GUATEFUTURO beneficiaries admitted to their graduate degree programs.
7. Once students are selected and notified as beneficiaries of GUATEFUTURO, the latter arranges a meeting with the student to explain in detail the terms and conditions of the Loan-Scholarship. The student who accepts these terms and conditions decides the allocation of this Loan-Scholarship considering the maximum amounts mentioned in item 1. The beneficiary can allocate approved financial support on the following cost items:
  - Airfare
  - Settling Allowance (one-time payment of up to USD2,000)
  - Tuition
  - Health insurance
  - Living allowance (Up to USD2,000 per month)
  - Textbooks and computer allowance (maximum USD2,000 per year)
  - Debtors' insurance

GUATEFUTURO provides each beneficiary with a sponsorship letter indicating the total amount of the loan-scholarship.

8. GUATEFUTURO clearly informs the beneficiaries, which of the above items are payable directly to them and to the universities or service providers.
9. GUATEFUTURO pays annual tuition and fees (and health insurance, when this is included as part of the University's fees) directly to the universities in two installments:

For those beneficiaries who begin their programmes during the second semester of the year:

- First payment: November 15th, Student must submit the corresponding invoice to GUATEFUTURO no later than October 31st.
- Second payment: On March 15th, Student must submit the corresponding invoice to GUATEFUTURO before February 28th.


For those beneficiaries entering during the first semester of the year, the payment scheme is vice-versa, first payment in March and second payment in November.

10. The students are responsible for obtaining financial resources to cover other costs not included in this Loan-Scholarship agreement related to their programme of study.
11. The students have a financial responsibility towards the University; GUATEFUTURO will pay on their behalf. After GUATEFUTURO makes the final payment, the student must cover any outstanding balance, including those resulting from exchange rate fluctuations.
12. The loan turns into a partial scholarship when the student returns to Guatemala and resides there for a pre-established period. To qualify for the scholarship, the student must comply with all the requirements previously agreed with GUATEFUTURO. The scholarship is granted as follows: 25% for MBA programmes and masters in administration, and 50% for masters in all other areas and all doctoral programmes. An additional 10% bonus can be given as follows:
  - a. Beneficiaries who work full time in the public sector or as academics or researchers will receive 10%.
  - b. Beneficiaries who work in a department different from Guatemala will receive 10%.
  - c. The 10% bonus is applied to the outstanding principal balance once a year has been completed in accordance with the conditions set forth in the regulations of the Loan-Scholarship Programme.

The beneficiary must pay the loan component monthly, upon his or her return to Guatemala, according to the established amortization period, which cannot exceed a 5-year term. For a complete reference, the Loan-Scholarship Programme regulations can be consulted on GUATEFUTURO's website.

## Annex 2


MSc in Water and Sustainable Development Tuition fee price and Living Expenses estimates.

<b>MSc in Water and Sustainable Development</b>		 <b>Institute for Water Education</b> under the auspices of UNESCO		
Period 3rd November 2025 - 16th October 2026				
All amounts in EURO (excluding VAT) per participant				
Items	Unit	Rate	Quantity	Costs
Tuition fee taught and research part	EC	€ 304.50	68	€ 20,700.00
Insurance (AON complete plus)	month	€ 57.00	12	€ 684.00
Residence permit Netherlands (if applicable)	lumpsum	€ 228.00	1	€ 228.00
<b>Total payable to IHE</b>				€ 21,612.00
Monthly cost living and accommodation (estimate)	month	€ 1,220.00	12	€ 14,640.00
Other various cost	lumpsum	€ 300.00	1	€ 300.00
<b>Total estimated amount needed by student</b>				€ 14,940.00
<b>Total (tickets not included)</b>				€ 36,552.00
Estimation 2 one way tickets	lumpsum	€ 1,000.00	2	€ 2,000.00
<b>Total (tickets included)</b>				€ 38,552.00
<b>Additional cost</b>				
Estimated cost for thesis related fieldwork if applicable	maximum			€ 850.00

Note: Insurance, cost of living and residence permit subject to price increase

Cost for thesis related fieldwork may vary considerably

Research MSc in Water and Sustainable Development Tuition fee price and Living Expenses estimates.

<b>Research MSc programme in Water and Sustainable Development</b>		 <b>Institute for Water Education</b> under the auspices of UNESCO		
Period 3 November 2025 - 3 September 2027 All amounts in EURO (excluding VAT) per participant				
Items	Unit	Rate	Quantity	Costs
Tuition fee taught and research period	EC	€ 304.50	120	€ 36,500.00
Insurance (AON complete plus)	month	€ 57.00	22.5	€ 1,282.50
Residence permit Netherlands (if applicable)	lumpsum	€ 228.00	1	€ 228.00
<b>Total payable to IHE</b>				€ 38,010.50
Monthly cost living and accommodation (estimate)	month	€ 1,220.00	22.5	€ 27,450.00
Other various cost	lumpsum	€ 300.00	1	€ 300.00
<b>Total estimated amount needed by student</b>				€ 27,750.00
<b>Total (tickets not included)</b>				€ 65,760.50
Estimation 2 one way tickets	lumpsum	€ 1,000.00	2	€ 2,000.00
<b>Total (tickets included)</b>				€ 67,760.50
<b>Additional cost</b>				
Estimated cost for thesis related fieldwork if applicable	maximum			€ 2,000.00

Note: Cost of living, insurance and residence permit subject to price increase  
Cost for thesis related fieldwork may vary considerably



## Annex 3

Standard Contractual Clauses (in a separate document)